

**Point 1.5 : Rules, regulations, instructions manual and records for discharging functions
[Section 4(1)(b)(v)]**

(iv) Transfer policy and transfer orders:

Delhi Judicial Academy is under the control of the Hon'ble High Court of Delhi. Therefore, There is no transfer policy applicable on the organization. Inter se transfer/ posting between branches can be done by the Director (Administration), DJA as per the requirement of the concerned branch for smooth functioning of the Academy. Transfer orders are enclosed herewith as Annexure F (Colly.).

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Annexure F (Colly.)

DELHI JUDICIAL ACADEMY

(High Court of Delhi)
Sector-14, Dwarka, New Delhi-110078

No. /DJA/Office Order/59/2024/ 2419

Dated: 22.04.2024

Office Order

For smooth functioning of the Delhi Judicial Academy, the following transfers and Postings are hereby made with immediate effect:-

Sr. No	Name of Official	From	To
1.	Sh. Sudesh Kumar	LDC in the Training Branch in addition to the work already assigned in the Computer Branch.	LDC in the Training Branch and to look after the work of Library & Hostel in the absence of ALIO/ Warden till further orders.

This issues with the approval of Competent Authority, DJA.

o/c Rakesh Kumar
22/04/24
(Rakesh Kumar)
Br. In-Charge (Estbl.)

No. /DJA/Office Order/59/2024/ 2420 - 2421

Dated: 22.04.2024

Copy to:

1. PA to Ld. Director (Academics)/ Chairperson (Officiating), DJA.
2. PA to Ld. Dir. (Administration), DJA.
3. The official concerned.

o/c Rakesh Kumar
22/04/24
(Br. In-Charge (Estbl.))

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DELHI JUDICIAL ACADEMY

(High Court of Delhi)
Sector-14, Dwarka, New Delhi-110078

No. /DJA/Office Order/59/2024/

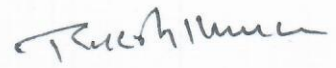
Dated: 31.07.2024

Office Order

For smooth functioning of the Delhi Judicial Academy, the following transfers and Postings are hereby made with immediate effect:-

Sr. No	Name of Official	From	To
1.	Sh. Surender Kumar Driver	Attached in GAD Branch in addition to his present charge/ posting till further order.	Attached with Sh. Prashant Sharma, Ld. Additional Director
2.	Sh. Sonu Kashyap Driver	Attached with Sh. Prashant Sharma, Ld. Additional Director	Attached in GAD Branch in addition to his present charge/ posting till further order.

This issues with the approval of Competent Authority, DJA.


(Rakesh Kumar)
Br. In-Charge (Estbl.)

No. /DJA/Office Order/59/2024/ 4054-4056 o/c

Dated: 31.07.2024

Copy to:

1. PA to Ld. Director (Academics)/ Chairperson (Officiating), DJA.
2. PA to Ld. Dir. (Administration), DJA.
3. The official concerned.


(Br. In-Charge (Estbl.))

DELHI JUDICIAL ACADEMY

(High Court of Delhi)
Sector-14, Dwarka, New Delhi-110078

No. /DJA/Office Order/59/2024/

Dated: 18.09.2024

Office Order

For smooth functioning of the Delhi Judicial Academy, the following transfers and Postings are hereby made with immediate effect:-

Sr. No	Name of Official	From	To
1.	Sh. Sonu Kashyap Driver	Attached in GAD Branch in addition to his present charge/ posting.	Attached with Ld. Director (Academics)
2.	Sh. Anil Pal, Driver	Attached with Ld. Dir. (Academics)	Attached with Ld. Director (Administration)
3.	Sh. Surender Kumar Driver	Attached with Sh. Prashant Sharma, Ld. Additional Director	Attached in GAD Branch in addition to his present charge/ posting till further order.
4	Sh. Rishikesh Meena, Orderly	Attached with Ld. Director (Administration)	In Caretaking Branch
5	Sh. Naveen Kakkar, Orderly	Attached with Ms. Paridhi Sharma, Ld. Joint Director	Office Pool

* Sh. Anil Kumar Mittal, Driver is the first link of Sh. Sonu Kashyap, Driver & Sh. Bhupender Sakkarwal, Driver is the second link.

* Sh. Surender Kumar, Driver is the first link of Sh. Anil Pal, Driver & Sh. Vinod, Driver is the second link.

* In case of leave/ non availability of the driver, the link driver is not permitted to proceed on leave without getting sanction from the Competent Authority.

This issues with the approval of Competent Authority, DJA.


(Rakesh Kumar)
Br. In-Charge (Estbl.)

No. /DJA/Office Order/59/2024/ 4998 - 5000

Dated: 18.09.2024

Copy to:

1. PA to Ld. Director (Academics)/ Chairperson (Officiating), DJA.
2. PA to Ld. Director (Administration), DJA.
3. The official concerned.


18/09/24
(Br. In-Charge (Estbl.))