

The norms set by it for the discharge of its functions

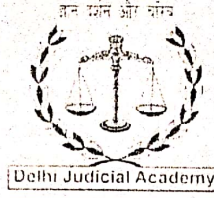
(i) Nature of functions/ services offered :Imparting trainings to Judicial officers and other stakeholders of Judicial Delivery System as also conducting research work

(ii) Norms/ standards for functions/ service delivery :Training programmes are conducted in DJA catering to the needs of Judicial Officers and other stakeholders in DJA after necessary approval of Training Calendar from the High Court of Delhi

(iii) Process by which these services can be accessed : www.judicialacademy.nic.in

(iv) Time-limit for achieving the targets : Being a training institute, achievements are measured in terms of conducting training programmes and workshops. The Calender is approved by Hon'ble Judicial Education and Training Programme Committee, High Court of Delhi. All programmes and workshops are then conducted as per the time frame provided in the Calender

(v) Process of redress of grievances : On receiving the complaint, facts are examined and verified. Inquiry is made, if needed. The concerned employee is given personal hearing. As per direction, matter is taken up in the Grievance Redressal Committee after considering the facts and record is submitted to the Higher Authority. After the report is submitted, action is taken, if needed. The Chairperson of Delh Judicial Academy is the Appellate Authority for Grievance Redressal Committee.



DELHI JUDICIAL ACADEMY

Sector-14, Dwarka, New Delhi-110078

Ph No.: 011-20892183, Fax No. 011-28036683

OFFICE ORDER

No. DJA/Admn./GRC/840/2023-24/

18th March, 2024

In supersession of earlier order dated 23.05.2022, the Grievance Redressal Committee is hereby reconstituted with immediate effect:-

- | | |
|--|-------------|
| 1. Ms. Paridhi Sharma, Joint Director | Chairperson |
| 2. Sh. Madhwanand Uniyal, Br. Incharge (GAD) | Member |
| 3. Sh. Devranjan Kumar, ALIO | Member |

This issues with the prior approval of the Competent Authority, Delhi Judicial Academy.

(Rakesh Kumar)
Br. In-charge (Estbl.)

No. DJA/Admn./GRC/840/2023-24/ 1805

18th March, 2024

Copy for information to:-

1. Ms. Paridhi Sharma, Ld. Joint Director, DJA.
2. Sh. Madhwanand Uniyal, Br. Incharge (GAD), DJA
3. Sh. Devranjan Kumar, ALIO, DJA.
4. PA to Ld. Director (Acad.) / Officiating Chairperson, DJA.
5. PA to Ld. Director (Admn), DJA
6. P.A. to Ld. Additional Director-I DJA.
7. P.A. to Ld. Additional Director-II DJA.
8. All the Br. Incharges, DJA to convey the above said information to the staff members working under their control.
9. The Programmer to upload the same on the website of DJA.
10. Notice Board, DJA

(Rakesh Kumar)
18/03/24
Br. In-charge (Estbl.)

DELHI JUDICIAL ACADEMY

Sector, 14, Dwarka, New Delhi
Ph No.: 011-20892183, Fax No. 011-28036683

OFFICE ORDER

No.DJA/Prev.SHW/699/2024/

Dated: 02.02.2024

In partial modification of the Office Order No. DJA/Prev.SHW/699/2021-22/2014-2025 dated 28.05.2022, the "**Internal Complaint Committee**" under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 is hereby reconstituted consisting of the following members, with immediate effect:-

S.No.	Name of the Officer/ Member	Designated as
1.	Ms. Paridhi Sharma, Ld. Joint Director, DJA	Chairperson/ Presiding Officer
2.	Dr. Amita Punj, Associate Professor, NLU	Member
3.	Sh. Pravin P. Gawali, Programmer, DJA	Member
4.	Ms. Shweta Vats, Assistant, DJA	Member
5.	Ms. Rajni Bala, Assistant, DJA	Member

(Man Mohan Sharma)
Director (Admin.)

No.DJA/Prev.SHW/699/2024/ 974

Dated: 02.02.2024

Copy for information to:

1. The Registrar General, High Court of Delhi, New Delhi.
2. Ms. Paridhi Sharma, Ld. Joint Director, DJA.
3. Ms. Amita Punj, Associate Professor, NLU.
4. Mr. Pravin P. Gawali, Programmer, DJA.
5. Ms. Shweta Vats, Assistant, DJA.
6. Ms. Rajni Bala, Assistant, DJA.
7. P.A. to Ld. Director (Academics)/ Chairperson (Officiating), DJA.
8. PA to Ld. Director (Admn), DJA.
9. PA to Ld. Addl. Director-I, DJA.
10. PA to Ld. Addl. Director-II, DJA.
11. All the Branch Incharges, DJA to convey the above said information to the staff members working under their control.
- ✓ 12. Programmer, DJA to upload the same on the website of DJA.
13. Notice Board, DJA.

Director (Admin.)