

OFFICE ORDER

No. DJA/Admn./Const. of Committee/44/2018-2022/

Dated:

In partial modification of earlier orders in respect of constitution of various Committees, the following committees are hereby reconstituted as under, with immediate effect.

1	Purchase Committee a. Dr. Sumedh Kumar Sethi, Additional Director b. Ms. Sadhika Jalan, Joint Director c. Accounts Officer, DJA d. DCA, GGSIP University- (in case the estimated value of the purchase exceeds Rs. 25 lacs)	Chairperson Member Member Member
2	Building Maintenance Committee a. Ms. Jyoti Kler, Additional Director b. Dr. Sumedh Kumar Sethi, Additional Director c. Ms. Sadhika Jalan, Joint Director	Chairperson Member Member
3	Library Committee a. Ms. Jyoti Kler, Additional Director b. Dr. Sumedh Kumar Sethi, Additional Director c. Ms. Sadhika Jalan, Joint Director d. ALIO	Chairperson Member Member Convener
4	Condemnation Committee a. Dr. Sumedh Kumar Sethi, Additional Director b. Ms. Sadhika Jalan, Joint Director c. Accounts Officer, DJA d. Sh. Pravin P. Gawali, Programmer, DJA (in case of condemnation of IT equipments & peripherals)	Chairperson Member Member Member
5	Departmental Promotion Committee a. Director (Administration)/ Ld. Officiating Chairperson b. Ms. Jyoti Kler, Additional Director c. Dr. Sumedh Kumar Sethi, Additional Director d. Ms. Sadhika Jalan, Joint Director e. Accounts Officer, DJA	Chairperson Member Member Member Member Secretary

(Man Mohan Sharma)
Director (Admn.)/
Chairperson (Officiating)

No. DJA/Admn./Const. of Committee/44/2018-2022/ 2860

Dated: 28/7/22

Copy forwarded for information to: -

1. The Registrar General, High Court of Delhi, New Delhi (via email).

2. Ms. Jyoti Kler, Additional Director, Delhi Judicial Academy.
3. Dr. Sumedh Kumar Sethi, Additional Director, Delhi Judicial Academy.
4. Ms. Sadhika Jalan, Joint Director, Delhi Judicial Academy.
5. The DCA, GGSIP University, New Delhi
6. ✓ Sh. Pravin P Gawali, Programmer, Delhi Judicial Academy.
7. The Accounts Officer, Delhi Judicial Academy.
8. ALIO, Delhi Judicial Academy.
9. Sr.PA/PA to Director (Administration)/ Chairperson Officiating, Director (Academics) Additional Directors, Joint Director, Delhi Judicial Academy.
10. All the Branch Incharges, Delhi Judicial Academy.
11. The programmer to upload the same on the website of Delhi Judicial Academy.
12. Notice Board

Manojan Sheo

Director (Admn.)/
Chairperson (Officiating)

Annexure I

1. Purchase Committee

- | | |
|------------------------------------------------|-------------|
| a. Dr. Sumedh Kumar Sethi, Additional Director | Chairperson |
| b. Ms. Sadhika Jalan, Joint Director | Member |
| d. Accounts Officer, DJA | Member |
| e. DCA, GGSIP University- | Member |
- (in case the estimated value of the purchase exceeds Rs. 25 lacs)

Date of Constitution: Under consideration with the Hon'ble High Court of Delhi

Power : To deal with matters related to purchase

2. Building Maintenance Committee

- | | |
|------------------------------------------------|-------------|
| a. Ms. Jyoti Kler, Additional Director | Chairperson |
| b. Dr. Sumedh Kumar Sethi, Additional Director | Member |
| c. Ms. Sadhika Jalan, Joint Director | Member |

Date of Constitution: Under consideration with the Hon'ble High Court of Delhi

Power : To deal with all the matters related Building Maintenance .

3. Library Committee

- | | |
|------------------------------------------------|-------------|
| a. Ms. Jyoti Kler, Additional Director | Chairperson |
| b. Dr. Sumedh Kumar Sethi, Additional Director | Member |
| c. Ms. Sadhika Jalan, Joint Director | Member |
| d. ALIO | Convener |

Date of Constitution: Under consideration with the Hon'ble High Court of Delhi

Power : The Function of Library Committee is to support the functioning of the Library so that it can facilitate the library development plans by advocating the Library development activities with the management.

4. Condemnation Committee

- | | |
|------------------------------------------------|-------------|
| a. Dr. Sumedh Kumar Sethi, Additional Director | Chairperson |
| b. Ms. Sadhika Jalan, Joint Director | Member |
| c. Accounts Officer, DJA | Member |
| d. Sh. Pravin P. Gawali, Programmer, DJA | Member |
- (in case of condemnation of IT equipments & peripherals)

Date of Constitution: Under consideration with the Hon'ble High Court of Delhi

Power : To deal with all the matters related to condemnation of vehicles/ condemnatic of IT equipments & peripherals

5. Departmental Promotion Committee

- | | |
|-----------------------------------------------------------|------------------|
| a. Director (Administration)/ Ld. Officiating Chairperson | Chairperson |
| b. Ms. Jyoti Kler, Additional Director | Member |
| c. Dr. Sumedh Kumar Sethi, Additional Director | Member |
| d. Ms. Sadhika Jalan, Joint Director | Member |
| e. Accounts Officer, DJA | Member Secretary |

Date of Constitution: Under consideration with Hon'ble High Court of Delhi

Power: To deal with the matters regarding promotion of directly recruited staff of DJA

6. Internal Committee under the Sexual Harassment of Women at Workplace (Prevention, prohibition and Redressal), Act, 2013

- | | |
|-------------------------------------------------------------------------------------------------------------------|-------------------|
| a) Ms. Jyoti Kler, Additional Director
Delhi Judicial Academy | Presiding Officer |
| b) Ms. Sadhika Jalan, Joint Director | Member |
| c) Dr. Vageshwari Deswal,
Associate Professor of Law,
Law Centre-II, Faculty of Law,
University of Delhi | Member |
| d) Mr. Pravin P Gawali,
Programmer, DJA | Member |
| e) Ms. Rajni Bala,
Assistant
Delhi Judicial Academy | Member |

Date of Constitution : 28 .05.2022

Power: To deal with the matters of Sexual Harassment of women at workplace.

7 . Grievance Redressal Committee

- | | |
|---------------------------------------------------|-------------|
| a) Ms. Sadhika Jalan, Joint Director: | Chairperson |
| b) Sh. Madhwanand Uniyal, Sr. Judicial Assistant: | Member |
| c) Sh. Devranjan Kumar, ALIO : | Member |

Date of Constitution- 23.05.2022

Power: To deal with the matters regarding grievances/ complaints of staff of DJA