

**DELHI JUDICIAL ACADEMY**  
Sector-14, Dwarka, New Delhi-110078  
Ph. No. : 011-28036684, Fax No.: 011-28036683  
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No. DJA/GAD/Contract for drinking water/973/2015/

dated 27.05.2016

**Notice Inviting Tender**

Delhi Judicial Academy is inviting sealed Tenders for supply of branded packaged drinking water Jar/Bottles (Mineral water with latest BIS specifications) at the Delhi Judicial Academy as per annexure 'A'.

1. Last date and time for submission of bids : 06.07.2016 at 11:00 am
2. Date and time for opening the bids : 06.07.2016 at 11:30 am  
in the presence of representatives of the bidder

• **AVAILABILITY OF TENDER DOCUMENT**

The tender document would be available for download on the website of the Delhi Judicial Academy (<http://judicialacademy.nic.in/>).

• **PROCEDURE FOR SUBMITTING TENDER:**

The Bidder shall submit the Bid as per Annexure 'A' in a sealed cover envelope duly superscribed with the words "**Notice Inviting Tender for supply of branded packaged drinking water Jar/Bottles (Mineral water with latest BIS specifications) at the DJA**" addressed to the Director (Administration) Delhi Judicial Academy, Sector-14, New Delhi, to be dropped in the tender box placed at the reception area of Delhi Judicial Academy.

• **DOCUMENTS TO BE SUBMITTED**

1. Self attested copy of PAN number.
2. Self attested copy of VAT/TIN registration certificate issued by the VAT Department, Govt. of NCT of Delhi.

• **Terms and Conditions :**

- i. Rates quoted shall be inclusive of cartage, labour and material etc. and also inclusive of VAT and other taxes admissible under the rules.
- ii. The Vendor shall quote rate for each and every item and the rate column of no item should be left blank.
- iii. Rates shall be valid for a period of one year from the date of award of contract. The rates quoted cannot be changed during the validity of the rate contract.
- iv. The Vendor may quote rates for more than one brand of packaged drinking water.

- v. The firm/agency should have Permanent Account Number (PAN) of the Income Tax Department and copy of the same should be enclosed.
- vi. The firm/agency should be registered with VAT Department (copy of TIN certificate to be attached).
- vii. Once the Competent Authority issues letter of award, the firm/agency is liable to provide the services from the date of commencement stated in letter of award
- viii. In case the firm/agency wants to terminate the contract, it shall have to give one calendar month notice of its intention.
- ix. The Department reserves the right to satisfy itself about the quality of the packaged drinking water. The decision of the Purchase Committee shall be final in this regard.
- x. The firm/agency would arrange to deliver the packaged drinking water jar/bottle in the Delhi Judicial Academy for which no additional charges will be paid.
- xi. The firm/agency shall deliver the packaged drinking water as per requirement.
- xii. On urgent requirement, the firm/agency shall be liable to deliver the packaged drinking water on the same day.
- xiii. In case packaged drinking water supplied by the Vendor is not as per BIS specification/standard, the same shall be rejected and no payment will be made for the same by the Department.

- **FALL CLAUSE**

If at any time during the execution of the contract, the Successful Bidder reduces the sales price of such items, as are covered under this tender enquiry, to any organization (including the purchaser of any department of the Govt. of N.C.T of Delhi) at a price lower than this price quoted under this contract, the bidder/supplier shall supply the said item(s) to the Delhi Judicial Academy on such reduced rates.

- **DISPUTES**

Any legal dispute arising between the Academy and the bidder shall be subject to jurisdiction of Courts in Delhi.

Director (administration)  
Delhi Judicial Academy.

**Annexure-‘A’**

**Details of Firm**

<b>1</b>	Name of the Firm/ Company	
<b>2</b>	Address Telephone Number and e-mail ID	
<b>3</b>	Permanent Account Number (PAN) (copy to be enclosed)	
<b>4</b>	TIN No. issued by the VAT Department Govt. of NCT of Delhi (copy to be enclosed)	

**Price Bid**

<b>S. NO.</b>	<b>TYPE OF PACKAGED JARS/BOTTLES REQUIRED</b>	<b>BRAND</b>	<b>UNIT</b>	<b>RATE IN RS.</b>
1	Sealed Packaged Drinking water of reputed brand with latest BIS specifications in <b>20 litre Jar/bottle</b>		Per Jar/bottle	
2	Sealed Packaged Drinking water of reputed brand with latest BIS specifications in <b>500 ML. Bottle</b>		Per bottle	
3	Sealed Packaged Drinking water of reputed brand with latest BIS specifications in <b>250 ML Bottle</b>		Per bottle	

The above rates are inclusive of all the charges and also inclusive of VAT and other taxes admissible under the rules.

**Signature of the Bidder** \_\_\_\_\_

**Name & Address** \_\_\_\_\_

**Rubber Stamp** \_\_\_\_\_