

DELHI JUDICIAL ACADEMY
Sector-14, Dwarka, New Delhi-110078
Ph. No. : 011-28036684, Fax No.: 011-28036683
e-mail id: dja@nic.in

No.-DJA/Journal/946/2015/

Dated

**NOTICE INVITING TENDERS FOR PRINTING OF JOURNAL OF DELHI JUDICIAL
ACADEMY 2015.**

Delhi Judicial Academy is inviting sealed Tenders for printing of Journal of Delhi Judicial Academy 2015. The Journal will be printed with the following specifications:

**1000 Nos. of issues in two volumes: 250 pages (+_ 10%), B/W
paper sunshine 90 gsm, Printing 1+1 colour, Colour paper, Art
paper gloss, 130 gsm., Printing 4+4 colour, Cover Page Art
Card Matt, 300 gsm, Printing 4 colour, Thermal Matt
Lamination and Perfect binding.**

Interested parties may visit the Delhi Judicial Academy and examine the earlier printed DJA journal, kept at the reception, to have an idea as to the requirements of the Academy.

1. Last date and time for submission of bids : 30.03.2016 at 11:00 am
2. Date and time for opening the bids : 30.03.2016 at 11:30 am
in the presence of representatives of the bidder

• **AVAILABILITY OF TENDER DOCUMENT**

The tender document would be available for download on the website of the Delhi Judicial Academy (<http://judicialacademy.nic.in/>).

• **PROCEDURE FOR SUBMITTING TENDER:**

The Bidder shall submit the Bid as per Annexure 'A' in a sealed cover envelope duly superscribed with the words "Notice Inviting Tender for printing of Journal of Delhi Judicial Academy 2015" alongwith EMD addressed to the Director (Administration) Delhi Judicial Academy, Sector-14, New Delhi, to be dropped in the tender box placed at the reception area of Delhi Judicial Academy.

• **VARIATION OF COST CLAUSE:**

It is clarified that the rates quoted by the Bidder per volume printed shall remain the same in case the variation in the pages is in the range of +10% of the total number of pages. Thereafter, however, in case of increase or decrease in the number of pages, the Bidder shall be entitled to receive the price of printing one volume on pro rata basis. For example, if the price quoted by the Bidder for printing one volume of 250 pages is Rs.100/-then, the price would remain the same, if the number of pages are increased to 275 or reduced to 225. In case however, the pages are increased to 300, the bidder shall be entitled to receive the price per volume @100(100+62.50= 162.50). Similarly, if the pages are reduced to 200 then the Bidder shall be entitled to receive the price of printing per volume @Rs. 37.50/-

- **EARNEST MONEY**

Bidder shall submit Bid security (Earnest Money Deposit) of an amount of Rs. 5,000/- in form of Bankers Cheque/Demand Draft in favour of “the DDO, Delhi Judicial Academy, New Delhi” The said EMD shall remain valid for a period of three months from the last date of submission of bid.

- **PERFORMANCE SECURITY**

Within seven days of signing the contract, the successful bidder shall be required to deposit of Rs.10,000/- (Rupees Ten Thousand only) in form of Bank Guarantee /Fixed Deposit in favour of “the DDO, Delhi Judicial Academy, New Delhi” as Performance Security Deposit which will be released to the firm after successful/satisfactory completion of the contract.

- **DOCUMENTS TO BE SUBMITTED**

1. Self attested copy of PAN number.
2. Self attested copy of VAT/TIN registration certificate issued by the VAT Department, Govt. of NCT of Delhi.
3. EMD

- **VALIDITY OF TENDER**

The tender shall remain valid and open for acceptance for a period of 90 days from the last date of submission of tender.

- **DELIVERY**

Once a contract has been entered into with the successful Bidder, he shall be under the obligation to deliver the items to the Delhi Judicial Academy at the earliest or in the time as may be allowed.

- **REJECTION**

In case a bidder is not found to have complied with any of the terms and condition/instruction, the bid shall be liable to be rejected summarily.

Delhi Judicial Academy reserves the right to accept or reject any tender without assigning any reason whatsoever and no representation of any kind will be entertained, in this respect.

- **DISPUTES**

Any legal dispute arising between the Academy and the bidder shall be subject to jurisdiction of Courts in Delhi.

Director (administration)
Delhi Judicial Academy.

Annexure-‘A’

Details of Firm

1	Name of the Firm/ Company	
2	Address Telephone Number and e-mail ID	
3	Permanent Account Number (PAN) (copy to be enclosed)	
4	TIN No. issued by the VAT Department Govt. of NCT of Delhi (copy to be enclosed)	
5	Details of EMD (Copy to be enclosed)	

Price Bid

Sl. No.	Description	Size and other specifications	Quantity	Rate (Per unit) (inclusive of all taxes)	Total Amount in Rs.
1	DJA Journal-2015	250 pages (+_10%), B/W paper sunshine 90 gsm, Printing 1+1 colour, colour paper, Art paper gloss, 130 gsm., Printing 4+4 colour, Cover Page Art Card Matt, 300 gsm, Printing 4 colour, Thermal Matt Lamination and Perfect binding.	2000 (volume)		
		Total			
	Amount in words				

Signature of the Bidder _____

Name & Address _____

Rubber Stamp _____